


GLS Drama Meeting Agenda:

- Welcome!
 - Introduction
 - Goal of the program
 - Exposure to the arts on stage: technical, musical, acting, field trips, team building, community outreach.
 - Communication is Key!
 - Email – *Fill out a ½ sheet and turn it in before you leave please!!*
 - Website – www.greenlocaldrama.com
 - Remind Messages
 - Student Contracts (BLUE SHEETS) are for all students 6-12 – you can find them as the very last page
 - Why?
 - Attendance Issues, Pickup times, Grades
- Who are the Drama Boosters & Why do we exist?
- Treasurer's Report
 - See Attached
- Upcoming Events
 - GMS/SHS Fall Plays
 - Appropriate Audience Behavior (GMS)
 - The NSA's Guide to Winning Friends & Influencing People (Mix)
 - Superheroes: With Great Powers Comes Ordinary Responsibility
 - FUNDRAISER: Breakfast with Santa: Saturday, December 15th 8:00-11:00
 - Setup 6:00 PM Friday 12/14/2018
 - Committee Members Needed
 - Baskets? They did really well last year
 - Grade level baskets need reevaluated
 - Quilt Donation
 - GMS/SHS Servers & Helpers
 - Parent workers sign up online! Watch for posts & emails
 - Movie Night: TBD
 - GLS Drama Awards
 - Tuesday May 28th (TBD) 6:00-8:00
- Expenditures to Approve
 - \$500. Cash Advance for Mr. Hamilton
 - Popcorn Machine?
 - Leadership Team:
 - Team Building – “Unlocked” Wooster Escape Room & Lunch/Dinner

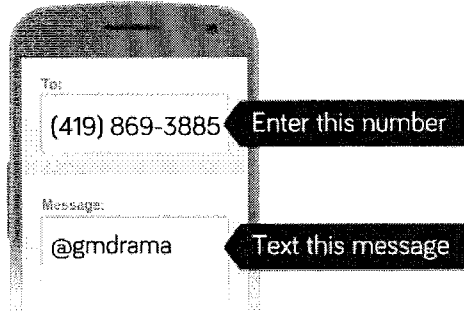
- Sooner than later
- Company Sponsors
 - Flying Expense
- Publicity
 - Billboards Vs. Curb Signs
- Fundraisers
 - Dine to Donate
 - Trash Bags
 - Candy Bars
 - Drama Mama Shirts
 - Too Much Light Makes the Baby Go Blind
 - Meet with Booster Board Members if you have ideas
- Where do you come in?
 - District Volunteer Policy & Paperwork
 - Volunteer Opportunities
- Other items of interest
 - Leadership Team
 - Team Building
 - Running the Awards Ceremony
 - T-shirt Design
- Recognition
 - Requirements & Points record sheet (GREEN PACKETS)
- 2018-2019 DRAMA BOOSTER BOARD MEMBERS CONTACT INFORMATION
 - Co-Presidents
 - Michelle King the3kings6903@gmail.com
 - Brenda West brenschult@gmail.com
 - Vice President
 - Christine Hobbs hobbs72201@sssnet.com
 - Secretary
 - Amy Haas aehaas53@gmail.com
 - Treasurer
 - Erica Piatt dolphingirl1974@hotmail.com
 - Concession Chairperson
 - Chrissy Danko cdliief@zoominternet.net
 - Breakfast with Santa Chairperson
 - Michelle Kuehn mkuehn7660@embarqmail.com

A few ways to keep in touch and in the know!

www.greenlocaldrama.com


How to sign up for Mr. Hamilton's GMS  remind
Drama messages:

To receive messages via text, text @gmdrama to (419) 869-3885. You can opt-out of messages at anytime by replying, 'unsubscribe @gmdrama'.

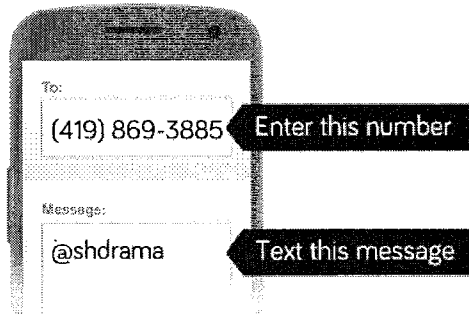


*Standard text message rates apply.

GMS
DRAMA
CLUB

How to sign up for Mr. Hamilton's SHS  remind
Drama messages:

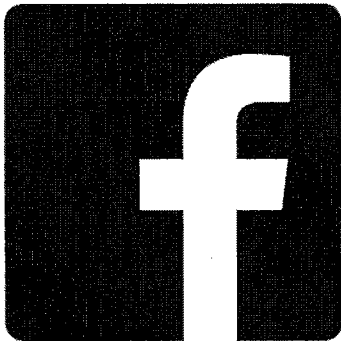
To receive messages via text, text @shdrama to (419) 869-3885. You can opt-out of messages at anytime by replying, 'unsubscribe @shdrama'.



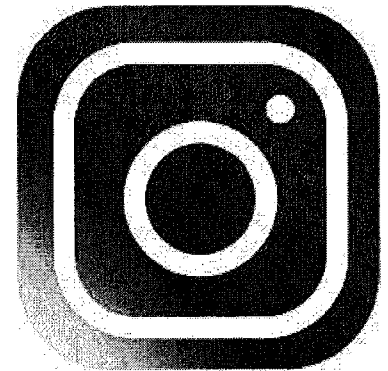
*Standard text message rates apply.

SHS
DRAMA
CLUB

FACEBOOK PAGES:



Green Local Drama Boosters
Green Middle School Drama Club
Smithville High School Drama Club



INSTAGRAM:

@GREENLOCALDRAMA

Treasurer's Report 9/16/2018 Green Local Drama Boosters

Beginning Balance - June 18, 2018			\$4,974.64
6/30/2018	#1407	Auble Funeral Home- Banton	\$50.00
7/9/2018	#1408	Green Thumb - Banton	\$50.00
7/9/2018	#1409	Postmaster- stamps	\$10.00
8/24/2018	#1410	Murrs -Banner	\$50.00
8/24/2018	#1411	Buchwalter's- Hamilton Fam Funeral	\$81.98
8/30/2018	Debit	Pay.gov- Filing fee for 501C3	\$275.00
9/14/2018	#1412	Brenda West- popcorn bags/oil	\$59.90
9/14/2018	#1413	Michelle King- Aladdin carpet prop	\$31.86
9/14/2018	#1414	Murrs-250 magnets	\$255.50

Current Balance			\$4,110.40
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Possible Future Expenses

Popcorn Machine \$300-\$1000

GREEN LOCAL DRAMA CLUB 2018-2019

Below are sign-up sheets we will have at our next meeting for volunteer help and an explanation of what is involved with the committees. We would like for each parent to sign-up for at least one committee.

Costumes – Committee members help to keep costumes organized on the racks during dress rehearsals and show, help with costume changes, make repairs and alterations and sew costumes. Sewing experience is great but not mandatory. Some sewing can be hand stitched. You can also just help to organize also without sewing.

Dress Rehearsal Dinner – This is a dinner for the cast and tech on Thursday night of the final dress rehearsal before the show. This committee will help organize, prepare, serve and clean-up. If you purchase groceries for the dinner you will be reimbursed and we try and keep the dinner to be \$3.00 per student.

Cast Party – This is a celebration of a job well-done after the conclusion of the Sunday production. Typically there is food and a space for the kids to blow off steam and socialize.

Ticket Sales – This committee is for selling tickets the night of the production or if we have presale tickets it would be the week before the show for an hour in the morning at GMS. Need two people each night.

Concessions – Before and during intermission we have cookies, popcorn and water. This involves getting cookie and water donations and people to help run the concessions. Also setting up and tearing down.

Set Construction & Painting – This is a big one, this involves more people just so we can get everything done. This is done on Saturdays usually from 8am – 12pm. This involves building, painting and whatever else Mr. Hamilton needs us to do to get the set completed.

Green Room Parents – Monitor kids in the green room during productions; keeping kids safe and relatively quiet.

Publicity & Communication – This is to help distribute posters in Smithville, Marshallville, Orrville and Wooster. Also to contact local cable companies to place an ad in their local station and local newspapers such as OrrViews, Bargain Hunter and Daily Record.

Programs – Type bios, proofread, copy, fold and staple programs. Mr. Hamilton handles the publishing and design of the programs.

BEHAVIOR & ATTENDANCE CONTRACT

Green Local Schools Drama Club Behavior & Attendance Contract

Dear Students and Parents participating in the 2018-2019 GLS drama season

We are **thrilled** to be working together during our 2018-2019 drama season. Helping Green Local Schools fulfill its role as an amazing school that recognizes the importance of the fine arts is something we are truly **PASSIONATE** about. We have seen the impact that drama and music can have in students' lives and it is our sincere hope that the students will have a wonderful experience!

Because we have a great deal to accomplish in a relatively short period of time, **POSITIVE STUDENT BEHAVIOR IS ESSENTIAL TO MAINTAINING A PLACE IN THESE CASTS!** We have **very high expectations** for our students and because this is an "after school extracurricular" activity, we do not have the same time and resources to work through incidents of misbehavior and/or tardiness and absence as we would during school hours.

Expectations of Behavior:

1. All GLS school rules apply during all extra-curricular activities.
2. Students will show respect toward one another, directors, choreographers, and ALL volunteers at ALL times
2. Students will follow directions the first time they are asked
3. Students will stay in the rehearsal area unless specifically given permission to leave (restroom, drink, etc.)

Attendance:

1. Any conflicts with the rehearsal and performance dates need to be submitted in writing (email or note to directors) for approval within one week of the rehearsal schedule being announced
2. Three unexcused absences will result in **removal from the show**
3. Absences due to illness will require a note from the parent – please be sure to communicate this absence directly to Mr. Hamilton or Mr. Zimmerly and **NOT** through other cast members.

Late Pick-up Policy:

1. Rehearsal ends promptly at the time listed on the calendar and parents should be waiting in the bus loop at the rear of the building by the SES playground to pick up students.
 - a. I'll promise to be on time if you do!
2. **All students MUST be picked up on time!** For legal reasons we are unable to give students rides. **PLEASE** be courteous to those who are **volunteering their time** for your students and arrive on time for them

Grades:

Although The GMS Drama Club is **extracurricular**, your grades and completion of your homework are very important to Mr. Hamilton & Mr. Zimmerly. Students should **NEVER** use rehearsal as an excuse for late/unfinished homework or failure to study for tests. There will be some down time during rehearsals and students will be home in plenty of time to finish homework and study for tests. If your teachers see that you are struggling with completing work on, there may be consequences related to the musical.

We **do not** want to have consequences regarding this issue and expect students to do their best! We do have a tutoring program that we can use, utilizing SHS drama kids if grades do become a concern.

Thanks everyone for your wonderful auditions and willingness to be a part of the GLS Drama Clubs. We can't wait to work with you.

We have read the policies on the attached Cast Behavior and Attendance Contract and agree to meet ALL of these requirements. I understand that if I/my child do/does not meet the requirements for attendance and/or behavior, he/she will be dismissed from this production. I also agree to the terms of the Late Pick-up Policy.

Please return no later than your child's first rehearsal.

X _____
(Parent print & sign)

X _____
(Student print & sign)

**VOLUNTEER APPLICATION
GREEN LOCAL SCHOOL DISTRICT
SMITHVILLE, OH**

Please read Volunteer Packet before completing the application.

Name _____ Date _____
 Last First Middle

Address _____

Phone _____ Email _____

Child's Name _____

Building applied for: _____

(Green Elementary, Green Middle, Smithville High School)

In accordance with Green Local School policy volunteers are required to have a criminal background check before volunteering. BCII/FBI criminal background checks can be obtained at Tri-County Educational Service Center, 741 Winkler Dr., Wooster. 330-345-6771 Hours for processing background checks: 8:30am-4:00pm (Excluding Holidays). The following will be needed: State issued photo identification (Drivers Licenses), or passport and Social Security number. Criminal background checks are at Green Local Schools expense. Submit application to Green Local Schools Board Office before proceeding with criminal background check.

The Superintendent is to inform each volunteer that s/he will be asked to sign a form releasing the District of any obligation should the volunteer become ill or receive an injury as a result of his/her volunteer services.

Volunteer Signature

RETURN APPLICATION TO GREEN LOCAL SCHOOLS BOARD OFFICE

TO BE COMPLETED BY GREEN LOCAL SCHOOL PERSONNEL:

Date received: _____ School Year: _____ Emailed ESC _____

BCII _____ FBI _____
 Date Date



GLS Drama Club Awards Guidelines

Guidelines created and approved by the 2016-2018 Leadership Committees & GLS Administration

GLS Drama Club Points Award System

This GLS Drama Club point system establishes guidelines for logging the quality and quantity of student work. Quality may include the caliber of the work and the educational value of the experience.

Only the director may award points, but a troupe secretary or clerk is often responsible for maintaining point records. Point record sheets will be made available for all students participating in any GLS Drama Club production, regardless of age or grade level

Recommended GLS Drama Club Point Awards

The chart on the following page provides a quick and easy way to calculate points. Numbers indicate the recommended maximum point awards for the duties listed. Directors may should use their discretion in awarding points—from zero to the maximum—according to the caliber of effort and work, and they may award up to two additional points for any task performed with exceptional merit.

- **SHS**
 - After earning 10 points, following approved guidelines, students will be awarded a Comedy & Tragedy Patch
 - After earning 20 points, following approved guidelines, students will be awarded a Varsity Drama Letter
 - Each 10 points earned after 20 (ie. 30, 40, 50) will receive Honor Star pins – Bronze-30, Silver-40, Gold-50.
- **GMS**
 - After earning 10 points, following approved guidelines, students will be awarded a Pin of Recognition
 - After earning 15 points, following approved guidelines, students will be awarded a Certificate of Recognition that recognizes the ability to transfer 20% onto SHS.

Guidelines for awarding of GLS Drama Club points

- One point represents approximately ten hours of quality work. We will use this formula to award points for duties that aren't listed.
- Members must earn twenty points, ten (minimum) of which should be for work done at **Green Local Schools**.
- Points towards lettering should be earned through participation in at least two full-length productions (play or musical), or one full-length and two one-acts, or four one-acts.
 - "Jr Production Musicals" are counted as "Full Length" for GMS.
- Points towards lettering should be earned in at least two of the listed categories, for example, acting and production, or acting and community outreach, or production and Community outreach
 - Community Outreach Examples: Pancake breakfast, Salvation Army Bell-Ringing, working a GES event as a drama club representative.
- Green Middle School Drama Club members that have met the above noted 15 point minimum in the GMS program (separate, yet identical to the SHS point system) can automatically begin their high school careers with 20% of their GMS points transferring to high school for recognition normally required to letter.
- Students from GES or GMS involved in a SHS production will be awarded points as an SHS student. Any points earned in this fashion will be "held" until they become an SHS student and will NOT count towards GMS points.
- The opportunity to earn a varsity letter will be made available on an equitable basis to all students who qualify. No student will be selected to receive a letter; and peers may not have a role in awarding points or deciding point eligibility.

Drama Club Award Points (Modeled after ITS (Intl Thespian Society) rules)

Category/Position/work done One Act Musical/Full Length

Acting

Major role	3	6
Minor role	2	4
Walk-on	1	2
Chorus	1	3
Dancer	1	3
Understudy	1	2
Elem Participation in a GMS production	.5	1
Elem/Middle Participation in a SHS production	See Award System Notes	

Production

Stage manager	3	6
Asst. Stage Manager	2.5	4.5
Stage crew	2	3
Lighting technician	3	4
Lighting crew	2	2.5
Set designer	3	4.5
Set construction crew	2	4
Costumer	2	4
Properties manager	3	3
Sound technician	3	5
Sound crew	2	2.5
Video editor	1.5	4
Video crew	1.5	1.5
Makeup artist	1.5	3
Rehearsal prompter	2	3
Pianist	3	6
Musicians	2	3
Ticket manager	2	4
Ticket crew	1	3
House manager	2	4
House crew	1	2
Ushers	1	2
Programs	1	3
Program crew	1	2

Directing

Director	3	8
Assistant/Student director	3	6
Vocal director	3	6
Video producer/director	3	4
Assistant vocal director	2	5
Orchestra or band director	3	6
Assistant orchestra or band director	2	5
Choreographer	3	6
Assistant choreographer	3	5

Category/Position/work done

One Act Musical/Full Length

Writing

Original play (produced)	3	6
Orig. radio script (prod.)	4	5
Orig. TV script (prod.)	4	5
Orig. play (unproduced)	1	2
Orig. radio script (unprod.)	.5	1.5
Orig. TV script (unprod.)	.5	1.5

Miscellaneous

Oral interpretation	2
Duet acting scenes	2
Participation in theatre festival or contest	3
Participation in Wayne Co. One Act Play Contest	.5
Named as "All County Cast" Member	1
Attending theatre festival	1/day
Assembly program	1
Advocacy Participation in advocacy event	1/day
Local outreach work as a GLS Drama Club Representative	.5/event

Officers

Leadership Member	2
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Audience

Directors may award...

.5 point for attending and writing a critique or report reflecting the educational value of the experience for a "professional" production

.25 may be awarded for the same but a "local" production

